



## Medical Records Request Form

I \_\_\_\_\_ (Patient Name ), Date of Birth \_\_\_\_\_

Reason for request of records

\_\_\_\_\_ Last chart note for continuation of care \_\_\_\_\_ 2<sup>nd</sup> opinion

\_\_\_\_\_ Transfer of care to another doctor \_\_\_\_\_ Personal (own records, lawyer, insurance)

\_\_\_\_\_ Legal \_\_\_\_\_ Other (please specify) \_\_\_\_\_

This request and authorization applies to : Dates \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ ALL Healthcare information relating to the following treatment, condition or dates of treatment

\_\_\_\_\_ Xrays only \_\_\_\_\_ Charts only \_\_\_\_\_ Other \_\_\_\_\_

Records Requested FROM:

Records to be released TO :

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Address/ Fax

Address/ Fax pls FAX TO

I understand that I may inspect the copy of the protected information to be used or discussed. I may revoke this authorization in writing by contacting your office. Information used or disclosed pursuant to this authorization may be subject to disclosure by the recipient and is no longer protected by HIPPA.

I understand that the information in my medical record may contain information relating to Sexually transmitted disease, HIV, AIDS, It may also include information about behavioral or mental health services and treatment for alcohol and drug abuse. I understand that by signing this authorization I am \_\_\_\_\_ (initial) AUTHORIZING \_\_\_\_\_ (initial) NOT AUTHORIZING the release of such information .

\_\_\_\_\_  
Signature of patient or patient's authorized representative

\_\_\_\_\_  
DATE SIGNED

\_\_\_\_\_  
Relationship or status if signed by anyone other than the patient (parent, legal guardian, personal representative etc )

This Authorization Expires 2 years from the date of signature.